

## **GHS THEATRE BOOSTERS' MEETING MINUTES:**

**FEBRUARY 8, 2018**

**Website:** [www.genevatheatreboosters.org](http://www.genevatheatreboosters.org)

**Twitter:** gtboosters

**Facebook:** "Geneva High School Theatre Boosters"

Kate Smith called the meeting to order at 7:10pm.

### **In Attendance**

Christina Vrba, Secretary; Kate Smith, Treasurer; and members: Letty Ebel, Amber Judson, and Phil Walker.

### **Approval of Minutes**

Letty Ebel made a motion to approve the minutes. Kate Smith seconded this motion. The motion passed unanimously.

### **Treasurer Report**

Kate Smith reported that our current balance (reported). Kate reported that she would like to get a copy of the December statement from Lisa Dinning.

### **Membership**

Kate reported that we currently have 38 members.

### **Old Business**

- Kate and the group discussed that the double booking between the Band-a-thon and "One Acts" did not end up being a problem. Though in the future, it would be better to have those events on different nights.
- Kate and the group read through Lisa's agenda out loud and so all in attendance are now up-to-date with her agenda notes.
- The agenda mentioned a possible open mic night at the next CPK fundraiser. The group decided against this idea due to the limited amount of volunteers we have in order to coordinate and organize this.

## New Business

### Committee Reports

- **PHOTOGRAPHY:** Cathy Ostergard wasn't able to attend but emailed her report as follows... I have taken all the head shots and will be sending them to Fagan's in the next few days. I also have taken group shots of Tech and the Pit Orchestra. I have already started taking candid of tech and orchestra and will be sending this to Phil to start loading on the zip drives. I will get the headshots to Annie S. soon so she can start working on them. Also, I will contact her about the pictures for the case. I reached out to Kimberley as you mentioned that she might be interested in helping out, but I haven't heard back from her. I also haven't heard any more about using photography students, however as I told you at the parent meeting, I don't think that is something that we need to pursue at this time. Things are really under control and I shouldn't have any problem getting the pictures done.
- **PUBLICITY:** Letty Ebel volunteered to ask Laura Webb if she would be able to be our pick-up location for the posters once again. Lisa and Phil are working on updating the master location list, and then Christina will email the group and let them know to pick up their posters and to choose their locations. There are 29 posters left to distribute. Phil took 7 for the east side of Geneva (Munchies, Gen Hoe, Family Pantry and 4 more) and Christina took 5 for Randall Road locations (Panera, Starbucks, School of Art, Colonial) and CPK in the Commons. Christina emailed Laura Sprague and Lisa Stone the poster artwork for posting purposes on all school and district social media as well as the online backpack and 304Connects blasts.
- **WEBSITE/SOCIAL MEDIA/AD SALES:** Phil reported that he is working on an Instagram account as well as the photo link for "Into the Woods." Phil also asked if we could take credit cards for ticket sales at the door. The group also discussed the option of using Push Coin for ticket sales. The group decided to table this discussion to the next meeting when Lisa is present.
- **FRONT OF HOUSE/DISPLAY CASE:** no report but the group discussed the new floor plan as well as taking a look at

cleaning up some of the black fabric and trimming it to make it all the same length. Kate volunteered her husband to donate a background of the “Into the Woods” artwork for a selfie station (to be part of our new front of house area).

- **CAST AND CREW BOARD:** no report
- **FANAGRAMS:** no report
- **BANQUET:** Amber reported that she bought material to make pillow cases for our seniors’ gifts this year, and she is donating the cost of the material. Thank you so much Amber! The seniors will also get a pillow inside of it! :O) Amber and Kate are discussing to change the name of the banquet, and they are considering some healthy alternatives to just ice cream such as hummus, veggies, and fruit options. They will send a letter to the senior parents, which will include the invite to the banquet as well as the theatre senior scholarship application. Only the kids that were involved in “Alice,” “One Acts,” and/or “Into the Woods” will be invited to this end of the theatre season banquet.
- **CAST APPRECIATION/PINS:** Letty and Christina reported that the tech week buttons are on order and they are working on some “Into the Woods” themed items for the goodie bags. The remaining pins will also be distributed for those cast and crew members who were not involved in “Alice” or “One Acts.” They are also working on printing out the names of all cast/crew/pit members and will attach them to the locker posters that Lisa printed for them. They are asking for volunteers on March 9<sup>th</sup> at 3pm-4pm to help them decorate the 70 lockers.
- **TEE SHIRTS:** No report but the group discussed liking the idea of a black tee shirt.
- **BIOS and SHOUT OUTS:** Christina reported that she has received a few bios and shout outs already via email. Yay! Tristan Morgan’s mom sent his shout out and tee-shirt order in, and Luke brought it home. Christina gave his order form and \$25.00 check to Kate at the meeting.

**Next Meeting:**

**MARCH 8, 2018 at 7pm in the Guidance Office at GHS**

Kate Smith motioned to adjourn the meeting at 8:12pm, and Phil Walker seconded it. The motion passed unanimously.

Respectfully submitted by,

Christina Vrba