

GHS Theatre Boosters Meeting

March 6, 2019

Website: www.genevatheatreboosters.org

Twitter: gtboosters

Facebook: Geneva High School Theatre Boosters

Instagram: www.instagram.com/ghstheatreboosters

In Attendance:

Annie Styrna	Joni Sennett	Cathy Atkinson
Laura Webb	Letty Ebel	Christine Messino
Phil Walker	Debra Nowak	Cathy Atkinson
Mary Toledano	Ann Williamson	

Annie Styrna opened meeting 7:03

Cathy Atkinson distributed written copies of the February Meeting Minutes. Annie Styrna approved the meeting minutes and Cathy seconded it.

Tech Report - Mary Toledano

Mary Toledano has ordered UV lights, and they will be available for the musical. The set includes some "reveals" (painted designs that are not apparent in normal stage lighting but will appear in UV light). She was able to borrow a fog machine for this production. Going forward she would like to GHS to purchase fog machines as they have been used for most every large production in the last few years. The cost of a fog machine would be \$2,000 - \$2,500 and we would require two. Ongoing costs for a machine would include fog juice, which would be \$20 per gallon. On her wish list would be a freeze fogger, which would cost \$2500 but she can defer to a later date.

A higher priority for improvements for the GHS theater (but has been deferred) is a new lighting system. The current lighting system uses incandescent 750-watt lights. They are not designed to be on for 16-20 hours daily and doing so burns out sockets. GHS has spent \$4,000 over the last four years for repairs performed by Mary Toledano. The

intended budget for a new lighting system is \$350,000 while the ideal budget would be \$650,000.

In regards to our existing light board the dimmer doesn't work. The school is aware of the problems. The only current option is renting equipment. Renting will cost \$500 to \$750 for a light board for the musical. The current board is "glitchy" but will work with a fogger.

Motion - Mary will get an estimate on cost of a rental and board will approve it.

Committee Reports

Photography

The cast pictures turned out excellent. A group photo was taken for candy wrapper/cast appreciation gift.

Cast Appreciation

Posters were put upon student lockers last week.

Front of House

Setup will be at 5 pm. Doors will open at 6 pm. Auditorium doors will open at 6:30 pm for 7 pm show.

Queuing poles will need to be installed for traffic control into the auditorium.

Cast pictures will be hung on the cast board.

The dance gym will be used as a dressing room, but walls will need to be built.

Publicity

Posters have been hung at local businesses.

Concessions

Phil set up a Sign Up for concessions. As of 3/6/19, \$64 of \$140 towards concessions has been reached.

Programs

Programs are completed.

Website/Social Media/Flash Drives – Phil Walker

Phil will have flash drives with photos available for sale. He has set up a Sign Up Volunteer Spot page and linked it to the Theatre Booster website. There are 196 spots available to be filled, including spots for donations of baked goods for sale (pre-wrapped individual portions). We will need to inform guests that food is not allowed in the theatre.

Fanagrams – Letty Ebel

Letty mentioned we have sufficient candy supplies for Fanagrams.

Fundraising

Raffle

Raffles will be on hold until next year. We currently have one donated basket from DePaw worth \$65. Laura Webb suggested the basket as a prize for a volunteer.

There will be a “Thank you to DePaw” slide in slide show displayed in the cafeteria.

Restaurant

We have an upcoming Panera fundraiser on March 19th. We are looking at California Pizza Kitchen for a May fundraiser.

Other Business

Volunteers

Sign up information has been sent to parents and information posted on the Theatre Booster website and Facebook. Volunteers are still required for every evening. Pride volunteers will be available Wednesday and Thursday.

Cathy Atkinson will contact GHS volunteer clubs such as Key Club and Tri-M to help fill the need for ushers and program distributors.

Strike

Strike will begin Sunday 10AM and should take about 4 hours to complete.

Seating

Seating that is handicapped accessible will be available on both sides of the theatre. Request for special seating can be forwarded to Mary Toledano.

If needed, seating capacity can be extended to 60 extra seats. Padded folding chairs can be lined up at the top row landing and sold at the regular ticket price.

Mary Toledano has reserved seats requested for Pride volunteers. Laura Webb will make signs to mark the reserved seating.

Tech Week Meals

Meals have been organized for the week. There will be about 150 students each evening. Music Boosters has budgeted funds towards meals to be split with Theatre Boosters.

DVDs

DVDs can pre-ordered and sold for \$10, cash or check only.

Upcoming Events

The next Theatre Boosters meeting is April 10th

One Acts is April 12th and 13th.

- The deadline for program information is (tentatively) April 1st.
- There is no admission charge to One Acts, no ticketing or reserved seating.
- Not required: Front of House set up, locker decorations, T-shirts, cast appreciation gifts.
- Theatre Booster will still be producing posters, a playbill and photography for the playbill. We will need to decide if we will offer concessions.

Viking Review is April 26, 27, 2019

Theatre Banquet Sunday May 5, 2019

Annie closed meeting at 8:47.