

Theater Boosters Minutes 1/25/23

The meeting was called to order at 7:05pm

Meeting notes were approved from 11/29/22

New Business

Hunchback

- Marquee request is done
- Ticket page in progress
 - o Prices agreed upon are \$15 for adults, \$10 for students, and Seniors and under 6 are free

Vice President Report

- The playbill is underway
 - o The shared document is being updated
- E-mail sent to Lisa for bios and shout outs, will go out on Monday
- Headshots – coordinate with Andy
 - o Do it in parts?
 - o Jay would rather do it all in one day if possible
 - He will let us know the date so we can send a note out to cast/tech as a reminder
- We have until 2/17 to get design done for the playbill
- We will have a different design for the t-shirt due to the complexity of the graphics being used for the posters/playbill
 - o Tammi will work on the t-shirt design
 - Jay will show her some standard logos for *Hunchback*
 - Agreed to charge \$25 for t-shirts
- Request made to add t-shirt info to e-mail going out on Monday
- We would like to send out one collaborative e-mail containing info about everything including a strong request for volunteers from Jay
- Front of House
 - o Usually a bit fancier for spring musical
 - o Perhaps a balloon display, somewhere to take pictures
 - o What is the budget we can spend, \$500 would be ideal
 - Phil said we have \$550 coming in from Benevity
 - o We have to figure out the logistics of taking everything down and putting it safely away somewhere Thursday night
 - o Colors? Maybe purple and gold? The colors of the stained glass?
- We'd like to get the posters going
 - o Will use Fagan's again
 - o Print 90 posters
 - It was \$45 to do 90 11X17 posters last time
- Playbills
 - o We'd like to include a write up about Mr. Frederick
 - We can use info from an article already written about him
 - Phil will try to find pictures of him from previous shows
 - o Tech Meals
 - Needed for Monday, Tuesday and Wednesday night at a minimum
 - 105 people to be fed
 - We are hoping to get enough free meals to feed everyone and not have to ask parents
 - Ask Stephanie to seek out new restaurants that we haven't asked before
- Cast baskets?
- Cast Party – no
- Locker Decorations?
 - o Would like to do this during tech week
 - o Use drama logo or Hunchback logo and run it off at the school
- Photos
 - o We'd love to get photos as soon as possible to put out on social media

- Jay said he could take some and share them with Kim
- Should we pay Andy for his photos? – YES!

Treasurer Report

- Asked Phil about ad sales
 - He sent out a request for one shot
 - We will have an ad for Atlas Chicken as a thank you for the food
 - Counting on Village Meats to take an ad that will be kept in the rotation for a year
 - Projected Ad Sales was \$2000 we are currently at \$2120
 - We 'd like to have more corporate sponsors
- Membership Totals
 - Since June 1st we are at 20 members
 - Projected membership totals was \$2000 we are at \$2275
- Checkbooks
 - Purchased 300 we have sold 280
 - Next year we will drop them at the Chamber earlier and we hope to sell 50 there
 - Projected profits were \$3900 we are currently at \$3600
- Misc Fundraisers
 - Has been the secretaries responsibility in the past
 - Projected total is \$1000
 - Iddy offered to ask at Portillo's
 - Follow up – date scheduled for Monday, February 20th from 5-8 pm
 - The money from Benevity, \$550 will go towards the \$1000 goal
- Wishlist
 - Tammi asked Jay if he had put together a wishlist
 - He had requested a number of items and will bring the invoice to the next meeting
 - The James Hahn scholarship is on Naviance
 - We got a \$50 donation from Greenfields that we are waiting on

Phil

- The front of the house signs are coming along
 - He'll meet with Kim to try different lighting options
 - Once they are done he'll make a crate to store them

Other Items

- Banquet updates
 - Dee Dee was not present to give an update
 - The Arcada has been reserved on 4/19/23
 - If we are doing giveaways we should order them soon
 - An idea was given to give out theater pins as they have in the past
- New Board Members
 - We need to work on getting a Treasurer and a Vice President for next year
 - A request was made for the current board members to put together a list of what and how they do their current jobs for future members
- T-shirts
 - There are a few more names that need to be added to the t-shirts
- Playbills
 - 2/17 is the deadline for ads
- Seat plaque request made
 - Needs to go to Tom Rogers for approval
- We need to reschedule March meeting as it is currently during spring break
- The next meeting is Wednesday, February 22nd

Meeting adjourned at 8:25pm-