

## Theater Boosters Minutes 11/19/24

The meeting start time was at 7:04 pm

### Introductions:

\*\* Jay was in attendance

\*\*3 Parents were there

### New Business:

#### Fall Play - Thursday, Dec. 5th, Friday, Dec 6th, Saturday, Dec. 7th

- **Poster** - Jay got posters and they're out
- **Playbill/Cast Boards/Playbill ads** - Order 400; Budgeted for \$900 and they cost \$617. Our sales are better from last year so may order more playbills.
- **Banner** - It's not up yet. Need to have Jay check.
- **T Shirts** - Inquire shirts are ready. Heather will distribute them on Monday of tech week
- **Full front of house set up** - Phil wants the curtain behind tables to have cable tight so signs look better. He doesn't want to see the lunch tables. Need to ask the maintenance crew to pay attention to this request. We need to push concessions hard because there will be no intermission. Need to sell candy grams before the show. We need volunteers to help with candy and candy grams. Candy grams need a hole puncher and ribbon.
- **Sign Up Genius**- Need 3 parents for desserts/cookies. Liz (parent @ meeting) offered to make about 3 dozen cookies to sell. Will sell cookies approx. \$2/\$3 per cookie. Will be sending an email asking parents for donations. Heather will send an email and send it to Xmas Carol parents and will be bcc.
- **Tech week meals** - Monday - possibly Atlas; waiting to hear back from Lawrence the owner. If not, Jewel has cheap and fried chicken. Tuesday - Mario Pizza. Wednesday - Jersey Mikes.
- **Photos** - Cozi did headshots. Year book will come for tech week. Anna Lease writing a review for the Daily Herald.

**VP Report:** Heather - Kate needs to talk to maintenance about set up and esp time crunch on Saturday afternoon after the Santa Breakfast. Not a lot of time to take down and set up on Saturday.

**Treasurer Report:** Colleen - 70 checkbooks left to sell; Chamber of Commerce is selling a lot. Will try and sell some checkbooks via Backpack but be clear with instructions on how to pick it

up at the high school. Grow on 3rd Street Fundraiser on 12/14 - all sales 10% will go toward our boosters.

**Jay:**

On Friday 12/6 Xmas walk is at 5:30pm, Xmas Carol kids(12) and one choir will sing at the lighting. Kids will be handing out candy canes and flyers. Parents can help drop off kids in town because it's going to be very crowded. Costumes are ready and in house. Jay will be watching on Wednesday to see what's needed. Front house signs can be stored in the auditorium per Phil's request. The district 304 website needs to change Thursday's show time to 8pm, currently showing 7pm. Everything that Paul from the School Board said re: lighting is not happening. Theater lighting is not top priority.

**Phil:**

No new ads. Winter showcase artwork deadline is 1/10/25. Update email address for the flyer.

**Other Items:**

- **2024/2025 Committees - All there opening night; get parents to volunteer**
  - Restaurant Nights - Phil Walker/Suzzane Skeens - Phil has heard nothing from her she's suppose to do March/April. Raising Canes in January possibly on the 2nd or 3rd week of January  
Currito- only raised \$30?  
Tech Week Meals/Strike - Missy Beier - help with pick up
  - Photos - Cossi
  - Cast Baskets - Elizabeth Winsininski - need safety and bobby pins and other snacks etc.
  - Fan-O-Grams -(Locker Decoration) - Heather's daughter Mackenzie offered to do it. Kate needs the list and add crew to it. Use poster of the play, name and rolle they're playing. School can print these out.
  - End of Year Banquet - Jackie Ganz - Looking at Thursday May 15th. Thinking of karaoke, slideshow - kids can send pics for the slide show. Phil was asking about different projector.

Next Meeting 12/17 @ 7pm

**Meeting ended @ 8:01 pm.**